

U.S. Department of Justice

Washington, DC 20530

Supplemental Statement**Pursuant to the Foreign Agents Registration Act of 1938, as amended**For Six Month Period Ending Mar. 31, 2020

(Insert date)

I - REGISTRANT

1. (a) Name of Registrant

(b) Registration No.

JETRO, Houston

2277

(c) Business Address(es) of Registrant

1221 McKinney Street, Suite 4141
Houston, TX 77010

2. Has there been a change in the information previously furnished in connection with the following?

(a) If an individual:

(1) Residence address(es) Yes ☐ No ☐(2) Citizenship Yes ☐ No ☐(3) Occupation Yes ☐ No ☐

(b) If an organization:

(1) Name Yes ☐ No ☒(2) Ownership or control Yes ☐ No ☒(3) Branch offices Yes ☐ No ☒

(c) Explain fully all changes, if any, indicated in Items (a) and (b) above.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).3. If you have previously filed Exhibit C¹, state whether any changes therein have occurred during this 6 month reporting period.Yes ☐ No ☒If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

¹ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, National Security Division, U.S. Department of Justice, Washington, DC 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period?

Yes ☒ No ☐

If yes, furnish the following information:

Name	Position	Date Connection Ended
Toshinaga Hirai	Chief Executive Director	10/15/2019

(b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?

Yes ☒ No ☐

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
Masahiro Sakurauchi	12000 Barryknoll Lane, #547 Houston, TX 77024	Japanese	Chief Executive Director	10/3/2019

5. (a) Has any person named in Item 4(b) rendered services directly in furtherance of the interests of any foreign principal?

Yes ☒ No ☐

If yes, identify each such person and describe the service rendered.

Mr. Sakurauchi has overall responsibility for administering the operations and affairs of JETRO Houston in achieving its organizational purpose of promoting bilateral trade and mutual understanding between Japan and the United States. The activities of JETRO Houston include research, public relations and dissemination of information concerning Japan.

(b) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes ☐ No ☒

Name	Residence Address	Citizenship	Position	Date Assumed
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(c) Have any employees or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes ☒ No ☐

If yes, furnish the following information:

Name	Position or Connection	Date Terminated
Toshinaga Hirai	Chief Executive Director	10/15/2019

(d) Have any employees or individuals, who have filed a short form registration statement, terminated their connection with any foreign principal during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name	Position or Connection	Foreign Principal	Date Terminated
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6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(b) of the supplemental statement?

Yes ☒ No ☐

If no, list names of persons who have not filed the required statement.

Masahiro Sakurauchi

See attached REVISED Short Form Registration Statement

II - FOREIGN PRINCIPAL

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7. Has your connection with any foreign principal ended during this 6 month reporting period? Yes ☐ No ☒
If yes, furnish the following information:

Foreign Principal

Date of Termination

-
8. Have you acquired any new foreign principal(s)² during this 6 month reporting period? Yes ☐ No ☒
If yes, furnish the following information:

Name and Address of Foreign Principal(s)

Date Acquired

-
9. In addition to those named in Items 7 and 8, if any, list foreign principal(s)² whom you continued to represent during the 6 month reporting period.

Japan External Trade Organization (JETRO)
P.O. Box 528, Ark Mori Building
12-32, Akasaka 1-chome, Minato-ku
Tokyo, 107-6006, Japan

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10. (a) Have you filed exhibits for the newly acquired foreign principal(s), if any, listed in Item 8?

Exhibit A³ Yes ☐ No ☒Exhibit B⁴ Yes ☐ No ☒

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes ☐ No ☒

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☒

If no, please attach the required amendment.

² The term "foreign principal" includes, in addition to those defined in Section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

³ The Exhibit A, which is filed on Form NSD-3, sets forth the information required to be disclosed concerning each foreign principal.

⁴ The Exhibit B, which is filed on Form NSD-4, sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

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11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☒ No ☐

If yes, identify each foreign principal and describe in full detail your activities and services:

Please refer to

Mar.2020 Attachment 1

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12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity⁵ as defined below? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

Please refer to

Mar.2020 Attachment 2

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13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits your foreign principal(s)? Yes ☐ No ☒

If yes, describe fully.

⁵ "Political activity," as defined in Section 1(o) of the Act, means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION**14. (a) RECEIPTS-MONIES**

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes ☒ No ☐

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.⁶

Date	From Whom	Purpose	Amount
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Please refer to
Mar.2020 Attachment 3

\$523,515.52

Total

(b) RECEIPTS - FUNDRAISING CAMPAIGN

During this 6 month reporting period, have you received, as part of a fundraising campaign⁷, any money on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☐ No ☒

If yes, have you filed an Exhibit D⁸ to your registration? Yes ☐ No ☐

If yes, indicate the date the Exhibit D was filed. Date _____

(c) RECEIPTS-THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁹ other than money from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes ☐ No ☒

If yes, furnish the following information:

Foreign Principal	Date Received	Thing of Value	Purpose
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^{6, 7} A registrant is required to file an Exhibit D if he collects or receives contributions, loans, moneys, or other things of value for a foreign principal, as part of a fundraising campaign. (See Rule 201(e)).

⁸ An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fundraising campaign and transmitted for a foreign principal.

⁹ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS-MONIES

During this 6 month reporting period, have you

- (1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☒ No ☐
- (2) transmitted monies to any such foreign principal? Yes ☐ No ☒

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
		Please refer to Mar.2020 Attachment 4	

\$579,077

Total

(b) DISBURSEMENTS-THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value¹⁰ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, or 9 of this statement?

Yes ☐ No ☒

If yes, furnish the following information:

Date	Recipient	Foreign Principal	Thing of Value	Purpose
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(c) DISBURSEMENTS-POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value¹¹ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes ☐ No ☒

If yes, furnish the following information:

Date	Amount or Thing of Value	Political Organization or Candidate	Location of Event
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^{10, 11} Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

V - INFORMATIONAL MATERIALS

16. (a) During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials?¹²

Yes ☒ No ☐

If Yes, go to Item 17.

(b) If you answered No to Item 16(a), do you disseminate any material in connection with your registration?

Yes ☐ No ☐

If Yes, please forward the materials disseminated during the six month period to the Registration Unit for review.

17. Identify each such foreign principal.

Japan External Trade Organization (JETRO), Tokyo, Japan

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes ☐ No ☒

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

- ☐ Radio or TV broadcasts ☐ Magazine or newspaper ☐ Motion picture films ☐ Letters or telegrams
☐ Advertising campaigns ☐ Press releases ☒ Pamphlets or other publications ☒ Lectures or speeches
☐ Other (*specify*) JETRO Houston Newsletter (October)

Electronic Communications

☒ Email

☒ Website URL(s): <https://www.jetro.go.jp/usa/contact/jetrohut.html>

☐ Social media websites URL(s):

☐ Other (*specify*)

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

- ☒ Public officials ☐ Newspapers ☐ Libraries
☐ Legislators ☐ Editors ☒ Educational institutions
☒ Government agencies ☒ Civic groups or associations ☒ Nationality groups
☐ Other (*specify*)

21. What language was used in the informational materials:

☒ English

☐ Other (*specify*)

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes ☒ No ☐

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act?

Yes ☒ No ☐

¹² The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

VI - EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

(Print or type name under each signature or provide electronic signature¹³)

April 22, 2020

/s/ Masahiro Sakurauchi

eSigned

¹³ This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

Attachment 1

JETRO-Houston

(Registration No. 2277)

Response to Item 11:

Japan External Trade Organization (JETRO), Tokyo, Japan:

The Japan External Trade Organization (JETRO), established by a special law in Japan, is a non-profit, Japanese-government supported organization dedicated to promoting mutually beneficial trade and economic relations between Japan and other countries.

In the United States, JETRO currently maintains offices in New York, San Francisco, Chicago, Los Angeles, Houston, and Atlanta. These offices provide information relating to the Japanese economy and business as well as U.S.-Japan economic and trade relations and engage in various activities to promote a mutual understanding of U.S.-Japan economic and trade relations. The functions of JETRO's U.S. offices are believed to be similar to those of the United States Trade Center or U.S. Commercial Service (of the United States Department of Commerce).

As the Houston-based office of the Japan External Trade Organization (JETRO), JETRO-Houston provides to public officials, corporations, associations, individuals and any other interested parties information and materials relating to various aspects of Japanese economy and business, as well as U.S.-Japan economic and trade relations. JETRO-Houston also monitors the development of U.S. economic and market conditions for JETRO.

Attachment 2

JETRO-Houston (Registration No. 2277)

Response to Item 12:

During this six-month period JETRO-Houston representatives engaged in the following activities:

For JETRO-Tokyo, Japan

<u>Date</u>	<u>Activities</u>	<u>Location</u>	<u>Representative</u>
10/3/19	JETRO made a courtesy visit to H.E. Mr. John Thomas Schieffer, Former US Ambassador to Japan	Houston, TX	Toshinaga Hirai Masahiro Sakurauchi
10/4/19	JETRO attended GALA of Japan-America Society, Houston and greeted Mr. Greg Abott, Governor of Texas	Houston, TX	Toshinaga Hirai Masahiro Sakurauchi Emi Shioiri
10/7/19	JETRO held a Sake business mathching and seminar	Plano, TX	Toshinaga Hirai Masahiro Sakurauchi Emi Shioiri Sheridan McKisick
10/10/19	JETRO had a meeting with Ms. Mary York, Deputy Director, Office of Economic Development & Tourism, Governor's Office, Texas	Austin, TX	Masahiro Sakurauchi Emi Shioiri Sheridan McKisick
10/17/19	JETRO had a meeting with Ms. Christy Busch, Program Manager, Oklahoma Department of Commerce	Oklahoma City, OK	Masahiro Sakurauchi Isao Koyama
10/18/19	JETRO attended a ground breaking ceremony of Iron Horse Industrial Park and had a meeting with Mr. John Barrett, Chairman of Citizen Potawatomi Nation (CPN)	CPN, OK	Masahiro Sakurauchi Isao Koyama
10/21/19	JETRO had a meeting with Mr. Glen McCullough Executive Director, Mississippi Development Authority	Savannah, GA	Masahiro Sakurauchi
10/21/19	JETRO had a meeting with Mr. Jason L. Shelton, Mayor of City of Tupelo, Mississippi	Savannah, GA	Masahiro Sakurauchi
11/3/19	JETRO set a booth at Chefs for Farmers to promote Sake	Dallas, TX	Emi Shioiri Sheridan McKisick
11/5/19	JETRO attended Baron Rouge Trade Week and had a meeting with Mr. Don Pierson, Secretary of Louisiana Economic Development	Baton Rouge, LA	Masahiro Sakurauchi

Attachment 2 - Continued

<u>Date</u>	<u>Activities</u>	<u>Location</u>	<u>Representative</u>
11/14-16/19	JETRO gave a presentation and consultation service at San Antonio Day 2019 and had a meeting with Mr. Ron Nirenberg, Mayor of City of San Antonio	San Antonio, TX	Masahiro Sakurauchi
11/22/19	JETRO attended Disaster Prevention and Recovery Summit and had a meeting with Ms. Rebecca J. Viagran, City Councilwoman of City of San Antonio	San Antonio, TX	Masahiro Sakurauchi
12/9/19	JETRO received a courtesy visit from Mr. James C. Collard, Director of Planning & Economic Development of Iron Horse Industrial Park	Houston, TX	Masahiro Sakurauchi Isao Koyama
12/3/2019	JETRO made a visit to Ingalls Shipbuilding, with Japan Ship Machinery and Equipment Association, and its member companies.	Pascagoula, MS	Naoto Nakagawa
12/12/19	JETRO made a courtesy visit to Mr. Asa Hutchinson, Governor of Arkansas and Mr. Michael Preston, Secretary of Commerce	Little Rock, AR	Masahiro Sakurauchi Emi Shioiri
12/16/19	JETRO made a courtesy visit to Mr. Jason L. Shelton, Mayor of the City of Tupelo	Tupelo, MS	Masahiro Sakurauchi Emi Shioiri
12/18/19	JETRO had a meeting with Jamie Miller, Deputy Director Governmental Affairs and Chief Innovation Officer of Mississippi Development Authority	Jackson, MS	Masahiro Sakurauchi Emi Shioiri
1/14/20	JETRO attended the inauguration ceremony of incoming Governor of Mississippi and had a meeting with Mr. Glenn McCullough, Executive Director of Mississippi Development Authority	Jackson, MS	Masahiro Sakurauchi
1/27/20	JETRO had a meeting with Mr. Dee Margo, Mayor of the City of El Paso, Mr. Devin Lopez, President & CEO of MVEDA, and Mr. Ricardo Samaniego, County Judge of El Paso	El Paso, TX	Masahiro Sakurauchi Isao Koyama
1/29/20	JETRO made a courtesy visit to Ms. Ruth Hughs, Secretary of the State of Texas	Austin, TX	Masahiro Sakurauchi Emi Shioiri Sheridan McKisick

Attachment 2 - Continued

<u>Date</u>	<u>Activities</u>	<u>Location</u>	<u>Representative</u>
1/29/20	JETRO made a courtesy visit to Ms. Adriana Cruz, Executive Director of The Governor's Office of Economic Development and Tourism	Austin, TX	Masahiro Sakurauchi Emi Shioiri Sheridan McKisick
1/30/20	JETRO made a courtesy visit to Mr. Brian Daniel, Chairman of Texas Workforce Commision	Austin, TX	Masahiro Sakurauchi Emi Shioiri Sheridan McKisick
2/6/20	JETRO had a meeting with the Western States and Tribal Nation (WSTN) and Japanese companies on West Coast LNG Project	Houston, TX	Naoto Nakagawa
2/7/20	JETRO had a meeting with Mr. Sylvester Turner, Mayor of Houston	Houston, TX	Masahiro Sakurauchi

Attachment 3

JETRO-Houston

(Registration No. 2277)

Response to Item 14.(a) RECEIPTS-MONIES:

During this six-month period, JETRO-Houston received the following amount of money for general purposes from the following foreign principal:

<u>Month/Year</u>	<u>From Whom</u>	<u>Amount</u>
October, 2019	JETRO Tokyo	\$166,922.85
November, 2019	JETRO Tokyo	\$40,799.53
December, 2019	JETRO Tokyo	\$51,331.40
January, 2020	JETRO Tokyo	\$154,173.80
February, 2020	JETRO Tokyo	\$69,903.19
March, 2020	JETRO Tokyo	\$40,384.75
Total:		<u>\$523,515.52</u>

Attachment 4**JETRO-Houston
(Registration No. 2277)**

Response to Item 15.(a) DISBURSEMENTS-MONIES:

During this six-month period, JETRO-Houston disbursed or expended monies in connection with activities and services on behalf of Japan External Trade Organization, Tokyo, Japan as follows:

Month	Item	Purposes	Amount
October, 2019	Salaries		\$28,196
	Office and Administrative Expenses	Office rent	\$11,014
		Insurance and employee benefits	\$3,540
		Housing Allowance	\$3,987
		Telephone, facsimile, mail, courier and other communications-related expenses	\$241
		Equipment leasing and office supplies	\$3,386
		Business travel	\$6,130
	Outside services (Research&Consulting)	Y's Kitchen Japanese Catering 2200 North Peak Street Dallas, TX 75204 (Sake Educational Seminar and Business Meetings in Dallas)	\$3,500
		Robata & Sushi Ebesu 1007 E 15th Street Plano, TX 75074 (Sake Educational Seminar and Business Meeting Space Rental)	\$3,789
		Toyota Tourist Authority 5700 Legacy Drive, Suite A-4 Plano, TX 75024 (Van Charter and Interpreter Service for Sake Educational Seminar and Business Meeting)	\$930
		Gephyro Consulting LLC 4147 Rainsong Dr. Dallas, TX 75287 (Consultation to Japan-Affiliated Companies/April 2019)	\$1,000
	Other miscellaneous expenses		\$8,515
TOTAL			\$74,228

Attachment 4 - Continued

Month	Item	Purposes	Amount
November, 2019	Salaries		\$29,967
	Office and Administrative Expenses	Office rent & Construction Fee	\$11,014
		Insurance and employee benefits	\$3,650
		Housing Allowance	\$7,183
		Telephone, facsimile, mail, courier and other communications-related expenses	\$372
		Equipment leasing and office supplies	\$804
		Business travel	\$18,417
	Outside services (Research&Consulting)	Austin Technology Incubator 2815 San Gabriel Street Austin, TX 78705 (Innovation Hot Spot Support / October 2019)	\$1,250
	Other miscellaneous expenses		\$7,266
TOTAL			\$79,923

Attachment 4 - Continued

Month	Item	Purposes	Amount
December, 2019	Salaries		\$41,627
	Office and Administrative Expenses	Office rent	\$10,699
		Insurance and employee benefits	\$3,540
		Housing Allowance	\$6,165
		Telephone, facsimile, mail, courier and other communications-related expenses	\$391
		Equipment leasing and office supplies	\$711
		Business travel	\$4,400
	Outside services (Research&Consulting)	Gephyro Consulting LLC 4147 Rainsong Dr. Dallas, TX 75287 (Consultation to Japan-Affiliated Companies/May 2019)	\$400
		USJ Consulting LLC 446 East 86th Street, Unit 6G New York, NY 10028 (Monthly report work on the "Trends and Status of U.S. Maritime, Shipbuilding and Offshore Industry and Government Policy/July 2019-September 2019)	\$8,500
		Chefs for Farmers LLC 5600 Lovers Lane, Suite 116-Box 135 Dallas, TX 75209 (2019 Chefs for Farmers Festival)	\$1,064
	Other miscellaneous expenses		\$9,138
TOTAL			\$86,635

Attachment 4 - Continued

Month	Item	Purposes	Amount
January, 2020	Salaries		\$28,224
	Office and Administrative Expenses	Office rent	\$11,362
		Insurance and employee benefits	\$3,430
		Housing Allowance	\$5,519
		Telephone, facsimile, mail, courier and other communications-related expenses	\$305
		Equipment leasing and office supplies	\$3,600
		Business travel	\$10,032
	Outside services (Research&Consulting)	Gephyro Consulting LLC 4147 Rainsong Dr. Dallas, TX 75287 (Consultation to Japan-Affiliated Companies/May 2019)	\$700
		DNV GL USA, Inc. 1400 Ravello Drive Katy, TX 77449 (Report on "Standardization of Digitalization for Floating Units for Oil & Gas E&P") 1st half payment	\$15,000
		Offshore Operators Committee 2000 W Sam Houston Pkwy, S Suite 1200 Houston, TX 77042 (Membership Agreement)	\$15,000
	Other miscellaneous expenses		\$7,107
TOTAL			\$100,279

Attachment 4 - Continued

Month	Item	Purposes	Amount
February, 2020	Salaries		\$27,844
	Office and Administrative Expenses	Office rent	\$11,362
		Insurance and employee benefits	\$3,540
		Housing Allowance	\$5,519
		Telephone, facsimile, mail, courier and other communications-related expenses	\$824
		Equipment leasing and office supplies	\$849
		Business travel	\$4,508
	Outside services (Research&Consulting)	Gephyro Consulting LLC 4147 Rainsong Dr. Dallas, TX 75287 (Consultation to Japan-Affiliated Companies/July 2019)	\$400
		Austin Technology Incubator 2815 San Gabriel Street Austin, TX 78705 (Innovation Hot Spot Support / November 2019)	\$750
	Other miscellaneous expenses		\$5,485
TOTAL			\$61,081

Attachment 4 - Continued

Month	Item	Purposes	Amount
March, 2020	Salaries		\$30,096
	Office and Administrative Expenses	Office rent	\$11,080
		Insurance and employee benefits	\$7,868
		Housing Allowance	\$2,421
		Telephone, facsimile, mail, courier and other communications-related expenses	\$462
		Equipment leasing and office supplies	\$4,674
		Business travel	\$1,075
	Outside services (Research&Consulting)	Gephyro Consulting LLC 4147 Rainsong Dr. Dallas, TX 75287 (Consultation to Japan-Affiliated Companies/August & September 2019)	\$300
		Rystad Energy, Inc. 9811 Katy Freeway, Suite 650 Houston, TX 77024 (Data Purchase for Subsea Analytics)	\$10,660
		DNV GL USA, Inc. 1400 Ravello Drive Katy, TX 77449 (Report on "Standardization of Digitalization for Floating Units for Oil & Gas E&P") 2nd half payment	\$15,000
		Hiroko Takebe 2319 Briarwest Blvd. Houston, TX 77077 (Translation Service "Data Standardization")	\$1,193

Attachment 4 - Continued

Month	Item	Purposes	Amount
March, 2020	Outside services (Research&Consulting)	Rystad Energy, Inc. 9811 Katy Freeway, Suite 650 Houston, TX 77024 (Data Purchase for FPSO Report)	\$10,127
		Fragomen, Del Rey, Brnsen & Loewy, LLP 1400 Broadway, New York, NY 10018 (Attorney Fee for Visa related matters)	\$8,974
		USJ Consulting LLC 446 East 86th Street, Unit 6G New York, NY 10028 (Research on Updated Information onControl of Ballast Water Management in the U.S.)	\$8,000
		USJ Consulting LLC 446 East 86th Street, Unit 6G New York, NY 10028 (Monthly report work on the "Trends and Status of U.S. Maritime, Shipbuilding and Offshore Industry and Government Policy/October 2019-December 2019)	\$8,500
		Ohashi & Horn LLP 325 N St. Paul Street, Suite 4400 Dallas, TX 75201 (Revision of Corporate Guidebooks for Businesses in TX and Creation of Corporate guidebooks for Businesses in OK, MS, AR, LA)	\$23,000
		SCS Global Professionals, LLP 5050 Quorum Dr. Suite 700 Dallas, TX 75254 (Revision of Guidebook of Taxation System in TX)	\$2,500
		Austin Technology Incubator 2815 San Gabriel Street Austin, TX 78705 (Innovation Hot Spot Support / February 2020)	\$250

Attachment 4 - Continued

Month	Item	Purposes	Amount
March, 2020	Outside services (Research&Consulting)	USJ Consulting LLC 446 East 86th Street, Unit 6G New York, NY 10028 (Monthly report work on the "Trends and Status of U.S. Maritime, Shipbuilding and Offshore Industry and Government Policy/January 2020-March 2020)	\$8,500
		Austin Technology Incubator 2815 San Gabriel Street Austin, TX 78705 (Innovation Hot Spot Support / March 2020)	\$2,000
	Other miscellaneous expenses		\$20,250
TOTAL			\$176,930
GRAND TOTAL			\$579,077